

JUNE 4, 2018
9:00AM – 1:00PM

CCR/STRTP WRITING SUPPORT: PLAN OF OPERATION 101

Consultation Workshop

Transforming into a Short-Term Residential Therapeutic Program (STRTP) can be very challenging! This consultation workshop is designed to help providers navigate the application process to effectively write the STRTP Plan of Operation in accordance to the CDSS Licensing Standards 7.5 Version 2. Space is limited – so register today!!

Workshop Outline

- ✓ What is a Plan of Operation?
- ✓ The difference between the Program Statement and the Plan of Operation
- ✓ What are CDSS and LAC looking for in the Plan of Operation?
- ✓ Examine *selected* sections of the Plan of Operation:
 - Vision, Mission, Purpose, Goals, Philosophy
 - Administrative Organization
 - Staff Plan
 - Admission Policies and Procedures
 - Admission Agreement
 - Transition and Transfer Procedures
 - Handling of Money and Personal Property
 - Consultants and Community Resources
 - Continuous Quality Improvement

Note: Excluded sections not covered in the workshop include: Policies Regarding Child Abuse and Neglect Reporting, Rate Setting and Refund Policies, Plan for Use of Delayed Egress Devices



Hathaway-Sycamores
CHILD AND FAMILY SERVICES

LOCATION:

840 North Avenue 66
Los Angeles, CA. 90042

\$250/person FEE includes
registration, resources,
and a continental
breakfast will be provided

TO REGISTER:

Please complete the
registration form on the
next page and send to:

Nick Ryan, Psy.D.,
MA, LMFT, ATR-BC

626-395-7100, 2039
nryan@hscfs.org



Hathaway-Sycamores Child and Family Services has been a group home provider in Los Angeles since the 1900s. We are one of the three providers to pilot Residential Based Services (RBS) for the past seven years, which has helped to shape CCR reform. We have just been approved as an STRTP provider as of November 2017.

REGISTRATION FORM

Plan of Operation 101: Consultation Workshop

NAME: _____

TITLE/ROLE: _____

ORGANIZATION: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ EMAIL: _____

PAYMENT ENCLOSED: \$250 PAYMENT TYPES: Check

Please make checks payable to Hathaway-Sycamores Child and Family Services

Mail checks to 100 W. Walnut St., Suite 375, Pasadena, CA 91124

Important Details about this Workshop Series:

The information contained in this workshop series is for general guidance only and is based on our experience. STRTP application reviewers can vary widely. Accordingly, the information in this course is provided with the understanding that it should not substitute for any decisions or actions provided by your own organizations leadership and counsel. Attending this workshop cannot guarantee approval of your application.

Cancellation and Refund Policy:

Should registrants wish to withdraw, we require that they inform us in writing within 72 hours of the start of the workshop in order to receive a full refund. Likewise, should they wish to substitute a colleague into the training in their place, our training team requires 72 hours' notice. Correspondence can be directed to Nick Ryan at 626-395-7100 ext. 2039 or nryan@hscfs.org. Our agency accepts check payments with registration and a refund check will be processed and mailed to the individual or organization within 30 days of the cancellation.

By checking this box, I attest to having read and understand the above stated details.

Signature

Date

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